

Naples Elementary School
SAC Meeting Minutes
October 4, 2012

Role Call Tiffany Weddle (vice principal), Trisha Bruce (chairperson), Kristen Benton (parent rep), Heather Gebo (Secretary/parent), Lara Fletcher (teacher rep), Karen Rodriques (teacher rep), Pam O'Connor (SLO), Colleen Badidis (teacher rep)

Guests: one new parent to NES & employee of Youth Activities

Approve Minutes from Sept. - will vote on approval at next meeting

Chairman report

- Have worked on job descriptions, handed out copies of Secretary duties but we can't vote to approve job descriptions/SOP until we have a quorum of members.
- Update contact list- anything new or changes?
- Met w/Ms. Morgan
- Email acct being used, password kept
- SAC logo for letterhead- little schoolhouse. Everyone at the meeting liked the use of the logo to represent SAC.

Principal's report

Ms. Weddle:

- current enrollment = 819
- Oct. 4- There was a Parent Coffee for 1st grade with the principal & vice-principal. There was a good turnout and the coffee was successful in answering parent questions and notifying them about events and volunteer opportunities.
- Oct. 12th- Unity day, wear orange, promote anti-bullying, after school activities begin at 3:30 to include snacks and games in the MPR
- Oct. 16th- Vocabulary parade
- Oct. 22nd- Parent Partners night with PTA dinner & a book, teachers will be demonstrating guided discussion
- Oct. 25th- 1:00 dismissal for CSI - parents are invited to attend

School Liaison Officer

- Next Wed (Oct. 10th) college night at High school, Brenda Coffield doing two workshops called Chart Your Course, helping kids/parents learn about picking classes, college preparedness, 3:30 & 5:30, Finance workkshop at 4:30. Newsletter has more information & was sent to parents.
- STEM for girls conference, registration site up by Mon., Oct. 8th. Available for girls in 5th-8th grade, 11 workshops by women in STEM careers, will include field trips to hospital, vet office, hanger, etc. Ms. O'Connor is hoping to visit 5th & 6th classrooms to invite girls to conference.
- Pep rally at high school on Sat., Oct. 6. Meet the teams, march from green to the field. Starts at 10am. 12:30-12:45 will go from green to field with marching band. Homecoming game starts at 1:30.

Old Business

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- ADHD meetings: Karen Rodrigues contacted some of the people that Ms. Byrnes dealt with last year. There is a new pediatrician & new nutritionist at the hospital and Ms. Rodrigues is working to have them attend meetings. These meetings had been monthly previously and always an educational component with it. Ms. Rodrigues has expressed that she would like to not have to always be the contact person for the monthly meetings as she may not always be able to attend.
- CSI- The school is encouraging parents to come in & participate. Want parents to come & attend standards groups. CSI is on agenda each time to update progress. Getting information out to public through Facebook, newsletters & coffees with parents.
- SLO-mentioned having specific times, dates and topics be given to parents so that they can plan to attend meetings. Monthly standards meetings & CSI training: what are the duties within the groups? (discussion, participation?) If parents would come if there was childcare available? It may be possible to have Red Cross babysitters lists provided and parents could contact them for babysitting.

New Business:

- IAC: We need to have a member attend IAC meetings (2x's a yr). The meetings are usually scheduled in Nov. & April. There should be a parent & teacher rep from each school. Ms. Badidis is already planning on being there. Mr. Donovan had expressed an interest in this at the last meeting. Ms. Bruce will touch base with him on attending this for NES SAC.
- Goals for the year- to be included at the end of yr report and what we can work for through the year. Reviewed last year's SAC goals. Discussion of our possible goals included:
 - Is this a Customer Satisfaction Survey Year? If so, we need to aim for 100% participation from parents. Ms. Weddle doesn't know if this year is going to be done this year. Only 57 people took the survey the last time. Didn't reflect the population of the school.
 - CSI- Accreditation will be conducted in the spring. CSI focus is to bring community into the CSI process. In advance of the accreditation, school does a self-assessment. Perhaps community could participate in giving feedback. Staff gathers & answers several questions based on the criteria of standards-5 standards of accreditation from AdvancED. Not curriculum standards. Focus on what school does to move students forward in the schools' goals. Staff & others participate in giving feedback of this and then use a rubric to help assess the level.
 - Have SAC assist with School Vision. SAC can become the filter for community/school events to decide whether these items really fit with the school vision or how to plan & execute events that align with School Vision.
 - How do we get more parent participation? SLO- Once in awhile do a radio interview with AFN? Perhaps a teacher, parent or member of administration? Kristen Benton's husband can help us with this. Chief Mulligan is also very

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- supportive of getting information out for us. Upcoming CSI- interview about the topic for CSI will be & what will be done at other CSI's. Schedule a specific day/time on regular base. They can record snippets too. Could be aired at a later time. Give them a script w/questions to prepare for interview. AFN - snippets of CSI training, Race 4 a Cure involvement, reading w/student, author visit... Brainstorm with AFN for opportunities. Kristen Benton and Ms. Fletcher volunteered to investigate this more.
- Provide parents with a rubric of degrees of participation- what does it look like to be positively involved at school? Provide a visual- like a thermometer or chart. How much time do you have? How can you help at school?
 - Get the word out about what SAC is. What we are, what we do... Information was run in newsletter often last year. SAC members should promote what we are and work to get information out there with direct interaction. Use SAC to pump up parent participation. Make communication imbedded in multiple places about SAC every time.
 - Handbook- we will go through and update. Redundancy, missing items, editing. Make sure parents have the best information available. Rain policy, SAC info, additions, etc. We will plan to go over a section of the handbook each meeting, in the last 15-20 minutes. Some things can change, some things do not and there will be some sections we can move through quickly. What items are non-negotiable? Ms. Weddle can provide that info. When covered twice in the handbook, there may be slightly different information.
 - Ms. Weddle will have copies for SAC members to mark editing & questions. Plan for first few sections, but much of it is non-negotiable and we will check just for editing. Plan to review up through page 20 for next meeting.
 - SAC information is on NES website on the Community page. Minutes are posted on Facebook & had previously been posted on NES website. Do we want minutes on both sites?
 - PTA members are beginning to go to the A/O Meet & Greet. Can we get SAC members there too? Ms. O'Connor will update us on dates. She discusses SAC during her presentation at A/O.
 - To help raise awareness of who SAC members are, we could post a group picture on the SAC/NES bulletin board. Currently this board, near the front stairs of school, is being added to with pictures of linking the home & community with school activities. Ms. Fletcher is responsible for posting pictures there. SAC members can help by taking pictures with their children as they shop, cook, read, etc. Pictures can be emailed to Ms. Fletcher for printing & posting.
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- Support of NES anti-bullying campaign to include focus on cyber-bullying and adult/community awareness about how to address their concerns appropriately. Ways to educate people about this issue: lead through example, point them to SAC, make a poster or hand-out for parents like a flow-chart to direct parents how to handle each type of question or concern they may have appropriately. Ms. O'Connor (SLO) said she would get input

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- from PAO's in regards to how they present material to commands about appropriate online posts and following the chain of command with concerns. SAC can be a part of raising consciousness of public courtesy and staying positive while presenting resources and options to parents. Parents should approach the teacher first with a concern regarding the classroom, but contacting the counselor or administration can also present parents with ideas on how to have a productive meeting with a teacher. Other ideas for awareness involved sponsoring something from SAC or the SLO.
- Ms. Meza had contacted Ms. Weddle about ABA, after attending a presentation, and wondered if teachers were offered this training. They are and the school does have a few teachers that are ABA trained. Usually when training like this is offered a couple teachers may attend and then come back to the school to share the information with colleagues.
 - Continue to promote STEM and CSILT presentations/meetings. The next CSILT meeting is Thur., Oct. 11th at 2:45. Trisha is planning to attend.

Adjourn at 4:35